



# ***The Spearhead***

## ***A Newsletter for the Jefferson Federation of Teachers***

**Spring 2016**

**Volume 2, Number 3**

### **Spring Updates**

**Dan Giger, JFT Executive Secretary**

#### **Tuition Reimbursement**

Tuition reimbursement applications and accompanying paperwork, postmarked before June 15th, will be collected up until the end of June. The reimbursement period for this year's applications is June of 2014 through May of 2015 (summer to spring). All paperwork and program descriptions can be found on the N-drive of the school server. All paperwork and requirements must be completed in their entirety to be considered for reimbursement, and anyone with questions about the tuition reimbursement program or process can contact Dan Giger for more information.

#### **Sick Bank**

Just a reminder- should you be considering the use of the sick bank, you must contact Heidi Karcher at the high school for copies of both the application and the rules of use. Also, when going onto the bank, while on the bank, and when coming off the bank, it is absolutely critical that you maintain an open dialogue with Heidi so that she can keep proper records in conjunction with the district. Failure to properly complete the application, to complete it in a timely manner, or to properly inform the committee of return dates could nullify any claim to current or future sick bank privileges.

#### **Steak Fry**

The annual Steak Fry will be held Friday, June 3rd at the Buffalo Inn in South Park. "Invitations" and more information will be forthcoming. Besides asking for and encouraging everyone to come to the event, the Social Committee would also like to ask that, once the invitations are issued, everyone complete them in a timely manner so that the day can be properly prepared.

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## **Spring News: Homebound Instruction Clarification**

A few issues and questions have arisen concerning the topic of Homebound Instruction. Remember, according to the contract, the teacher of record for a student receiving Homebound Instruction has the **FIRST RIGHT OF REFUSAL** as to whether to provide Homebound Instruction to the student in question or not.

Additionally, if a teacher refuses to provide Homebound Instruction, per District Policy 117, "The homebound teacher(s) will provide a periodic assessment of the work completed and grade recommendation, if appropriate, for the regular classroom teacher so that grades may be determined. Follow up of this is the responsibility of the Guidance

## Spring News: Homebound Instruction Clarification (Con't)

Counselor. Students receiving homebound instruction are kept on, or placed on, the rolls in order to be counted for membership in the grade to which they are assigned.”

However, it is recommended that teachers, and especially PSSA or Keystone subject teachers, provide curricular materials and assessments to homebound teachers to ensure that students are as best prepared as possible for state-mandated tests.

If you have not been offered the opportunity to provide Homebound Instruction to one of your students, and especially if you wanted or asked to, please see a JFT officer ASAP.

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## Contract/Union Knowledge

According to the Contract, did you know?

### Punctuality:

\*Section 8, B, 2a. Employee Work Day: The work day for employees shall be seven (7) hours and forty-five (45) minutes of work beginning with the time an employee begins work as scheduled or assigned (7:15 AM for Middle and High Schools).

### Attendance:

\*Section 4, L. Recording of Daily Attendance: Bargaining Unit members will continue to maintain daily records of pupils' attendance and absence on District forms. No State Attendance Register entries shall be made by bargaining unit members.

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## Upcoming Dates

Tuesday, April 26, 2016- General Membership  
Meeting at Middle School

Friday, June 3, 2016- Steak Fry

Tuesday, September 27, 2016- Fall JFT TJ Building  
Meeting

\*Meeting Dates are Tentative

PLEASE MAKE EVERY EFFORT TO ATTEND!  
SEE A DATE MISSING?

E-MAIL: [davidshearouse@hotmail.com](mailto:davidshearouse@hotmail.com)

## Recognitions

### Births:

Stachel Santora – boy

Katie Victor – boy

Beth and Ben Thomas – boy

Have a marriage or birth to celebrate? Tell us about  
it! E-mail: [jjakubowski@wjhsd.net](mailto:jjakubowski@wjhsd.net)